

# Broker Participation Form – For Online Auction

Dear Realtor,

On behalf of the seller we would like to thank you for taking the time to show your client the property at \_\_\_\_\_ that will be offered at an **Online Auction**.

If you register your client for this auction and “**meet all of the following requirements**” you can receive a \_\_\_\_\_ % **BAC** if your client is the successful bidder at the online auction.

## Please read the following requirements carefully:

- Buyer’s Printed name and signature must be on the designated area at the bottom of this form.
- The **Bidder Registration Information Form** must then be faxed to Ness Bros. Realtors & Auctioneers office no later than **48 hours prior** to the auction.

Fax: 1-260-459-3912. Or Email: [csrdesk@nessbros.com](mailto:csrdesk@nessbros.com)

- The **Buyer will** need to go to [www.NessBros.com](http://www.NessBros.com) and **personally register to bid** on the above Property. (**Agent can bid** on behalf of their client **ONLY** if the Agent has a P.O.A. signed from their client authorizing them to bid for them and a copy of the signed P.O.A is on file with Ness Bros, this is required for liability purposes). After the buyer has registered, they will receive an email outlining the next steps that they have to take.
- Agent **must attend open house** with prospective buyer **or show the buyer** the property.
- The Realtor must notify Ness Bros. within 15 minutes of the conclusion of the online auction that their client had the winning bid. The realtor will be sent the offer to purchase to get their clients signature and return all documents along with the earnest money to Ness Bros. within 24 hours of the conclusion of the auction. NO Changes or addendums are allowed to be made to the agreement. The Realtor’s name will be listed as the selling agent on the offer to purchase.
- The **Realtor will work with the buyer** in helping obtain the necessary documents to complete this transaction; example would be financing, appraisal, etc.

Buyer’s Printed Name “*Bidder*”

Buyer’s Signature “*Bidder*”

\_\_\_\_\_  
Realtor’s Printed Name

\_\_\_\_\_  
Realtor’s Signature

\_\_\_\_\_  
Realtor’s Company Name

\_\_\_\_\_  
Realtor’s Office Address

\_\_\_\_\_  
Realtor’s Phone Number

\_\_\_\_\_  
Realtor’s Email Address